

Freeport Public Schools **PARENT PORTAL**

Directions for Parents

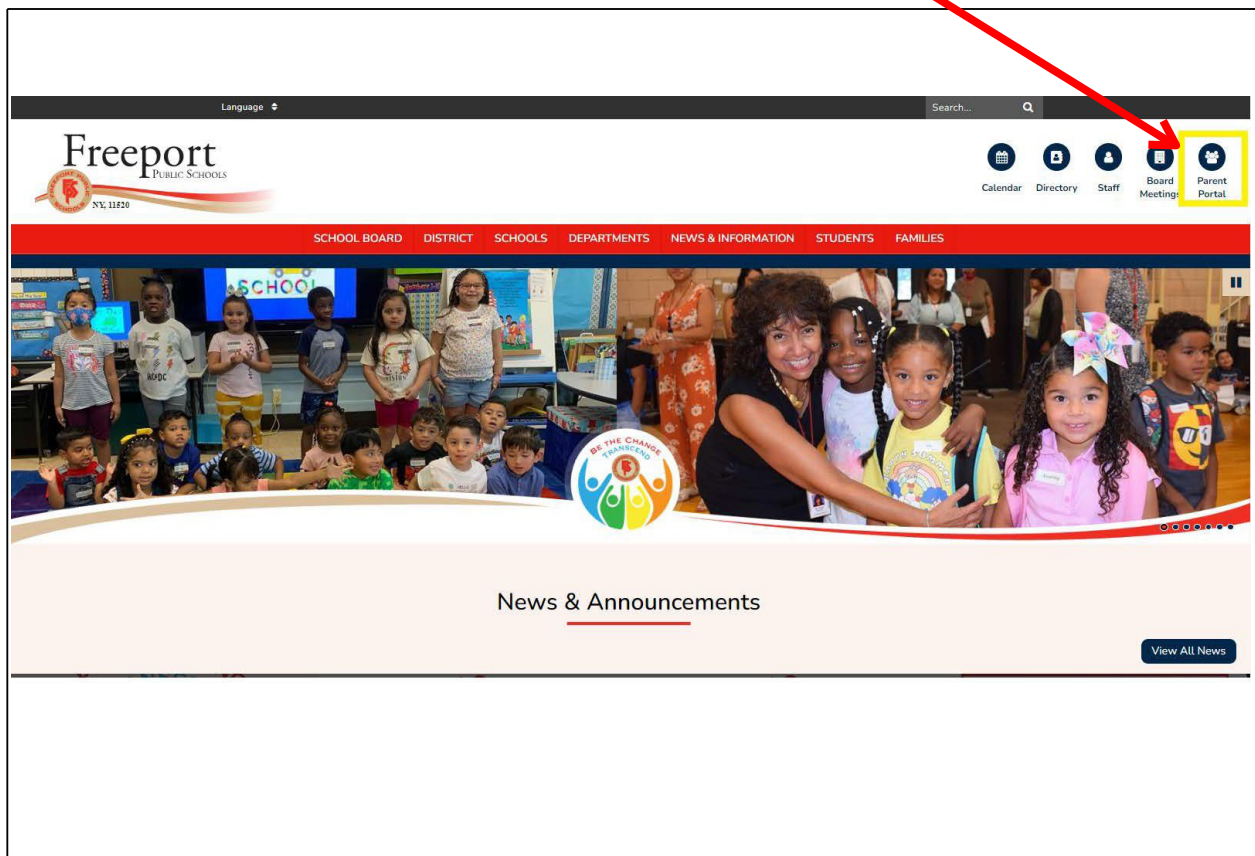
Parents who have provided the district with their e-mail address may access their child's information through the **SCHOOLTOOL PARENT PORTAL**. To access the portal you will need to log into the SchoolTool site through a web link set up for this purpose.

You can go directly to this SchoolTool login by using this web address:

<https://nassau01.schooltool.com/Freeport/>

OR

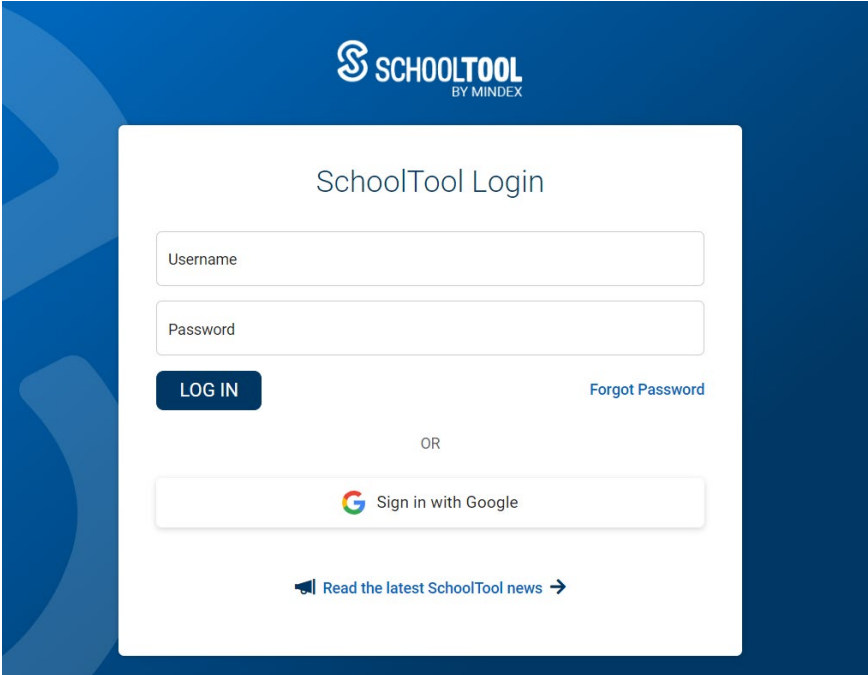
Access it through the **Parent Portal** link on the Freeport website
(see below illustration).



To Begin Using the Parent Portal

1. Click on the Parent Portal Icon found on the Freeport Home Page.
2. The SchoolTool Login Screen will appear.

SchoolTool Login Page



SCHOOLTOOL
BY MINDEX


SchoolTool Login


Username

Password

LOG IN [Forgot Password](#)

OR

 Sign in with Google

 [Read the latest SchoolTool news](#) →

3. Enter your complete e-mail address which will serve as your username.

Note – this e-mail address must be the one provided by you to the school district for Parent Portal access. If you are not sure what that e-mail is, please contact the Main Office at your child’s school.

4. Enter your **e-mail** and the **password** that was generated by SchoolTool and **e-mailed** to you. Remember that passwords are case sensitive.

NOTE: If you have not completed the Parent Portal sign-up form, you may find a copy at the Parent Portal page on the Freeport web site. Complete the form and return it to your child’s school. A password will be generated and e-mailed to you.

5. After you log in successfully, you will see the “**My Home**” screen of the Parent Portal. For security purposes, you should now change your temporary password. In order to change your password, click on the **ACCOUNT Tab** to access the “**Account**” screen.

“My Home” Screen of the Parent Portal

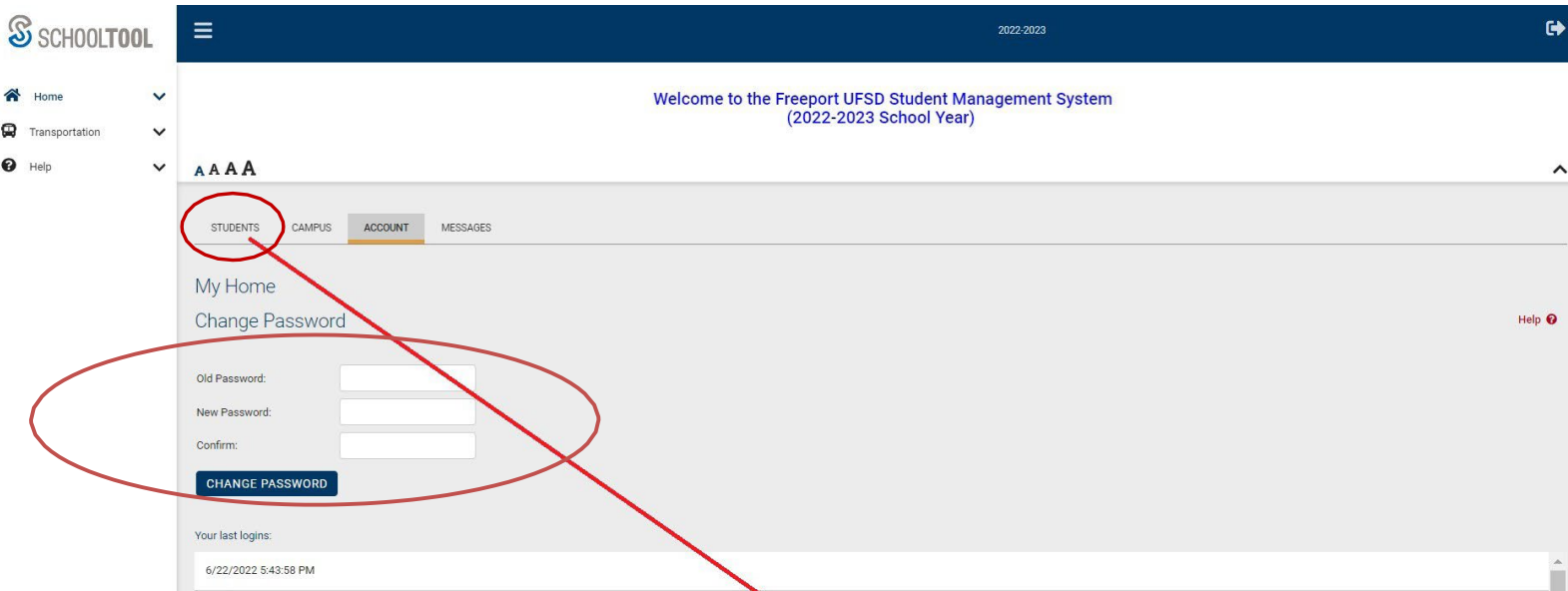
The screenshot shows the 'My Home' screen of the Parent Portal. The page header includes the 'SCHOOLTOOL' logo and the year '2022-2023'. The main content area displays a welcome message: 'Welcome to the Freeport UFSD Student Management System (2022-2023 School Year)'. Below the welcome message, there is a navigation bar with tabs for 'STUDENTS', 'CAMPUS', 'ACCOUNT', and 'MESSAGES'. The 'ACCOUNT' tab is highlighted with a red circle. The main content area is titled 'My Home' and displays a list of students with their contact information. The list includes the following entries:

Student Name	Address	Relationship	Home Phone	Actions
George Smith	12345 Road Freeport, NY 11520	Son	Home: (123) 456-7890	Profile, Home, Message
Kenneth Smith	12345 Road Freeport, NY 11520	Son	Home: (123) 456-7890	Profile, Home, Message
Michele Smith	12345 Road Freeport, NY 11520	Son	Home: (123) 456-7890	Profile, Message
Jennifer Smith	12345 Road Freeport, NY 11520	Daughter	Home: (123) 456-7890	Profile, Message

6. Decide on a password to use. (Please make sure that the password you select is something you will remember, but difficult enough to be secure and not obvious. It must be at least 6 characters.)

Enter the SchoolTool generated password you received in your e-mail in the “Old Password” box. Then enter your new password in the “New Password” box and in the “Confirm” box. Click the “Change Password” button.

“Account” Screen



After Changing your password, click the **Students** tab in order to return to the **My Home** screen.

7. You can view your child's records by clicking on the STUDENTS tab on the **My Home** screen. This will allow you to see all of your children who are currently enrolled in Freeport Schools. It lists the family address and phone numbers.
8. To access detailed information for one of your children, click on the person-icon or your child's name directly.

"My Home" Screen of the Parent Portal


The screenshot displays the 'My Home' screen of the Parent Portal. At the top left is the 'SCHOOLTOOL' logo. A navigation menu on the left includes 'Home', 'Transportation', and 'Help'. The main header area shows '2022-2023' and a welcome message: 'Welcome to the Freeport UFSD Student Management System (2022-2023 School Year)'. Below the header, there are four tabs: 'STUDENTS', 'CAMPUS', 'ACCOUNT', and 'MESSAGES'. The 'STUDENTS' tab is circled in red. Underneath, the 'My Home' section lists three children. Each child's name and address are circled in red. The children listed are George Smith, Kenneth Smith, and Michele Smith, all residing at 12345 Road, Freeport, NY 11520. Each child is identified as a 'Son' with a home phone number of (123) 456-7890. The custody type for all is listed as 'N/A'.

Child Name	Address	Relationship	Home Phone	Custody Type
George Smith	2345 Road Freeport, NY 11520	Son	(123) 456-7890	N/A
Kenneth Smith	12345 Road Freeport, NY 11520	Son	(123) 456-7890	N/A
Michele Smith	12345 Road Freeport, NY 11520	Son	(123) 456-7890	N/A

9. The “**Student Screen**” with your child’s name will appear. You can view relevant demographic information, contact information, schedule, attendance and Progress Reports/Report Cards if available at this time. It is suggested that you review this information. If you wish to make any changes, contact the Main Office of your child’s school. (**Note:** Address changes must be made through the Central Registry Office in the Atkinson School.)

Student Screen


Personal Information



[← Back](#)
[Help ?](#)

MY HOME
TRANSPORTATION

↑Smith, George
1XXXXXX

No Photo

First: George
 Middle:
 Last: Smith
 Gender: Male
 DOB: 1/1/0000 (X yr X mo)
 1st Language: English
 Email: 1XXXXXX@freeportschools.com 

Address: 12345 Road
 Freeport, NY 11520
 Phones: H: (123) 456-7890
 Bus Info: ----- 

CONTACTS
SCHEDULE
ATTENDANCE
GRADES
ASSESSMENTS
USER DEFINED

Student

[Help ?](#)

Maureen Smith
msmith123@gmail.com
12345 Road
Freeport, NY 11520
 Custody Type: --

Mother    

Cell: (123) 456-7890
 Work: (123) 456-7890
 Home: (123) 456-7890

John Smith Sr.
jsmithsr123@gmail.com
12345 Road
Freeport, NY 11520
 Custody Type: --

Father  

Cell: (123) 456-7890
 Home: (123) 456-7890

Siblings

Kenneth Smith

1/1/20XX (X yr X mo)

- To View Grades and Progress Reports, click on the Grades tab. Select Progress Report Grades/Marking Period Grades from the Pull-Down Menu. Also, select the associated Marking Period. A list view of your child's grades and comments will appear.

Grades Screen

Personal Information

MY HOME TRANSPORTATION

← Back Help ?

↑Smith, George

No Photo

First: George
Middle:
Last: Smith
Gender: Male
DOB: 1/1/0000 (X yr X mo)
1st Language: English
Email: 1XXXXXX@freeportschools.com

Address: 12345 Road
Freeport, NY 11520
Phones: H: (123) 456-789
Bus Info: -----

CONTACTS SCHEDULE ATTENDANCE **GRADES** ASSESSMENTS USER DEFINED

Student

School Year: 2022-2023 View: Marking Period Grades for: Marking Period 2 Help ?

Course	Teacher	MP	Days	Period	Section	Grade	Comments
Art - 1	Mr. Williams	S1,S2,S3	1	Supplemental Courses	4	100	
ELA-1	Ms. Rogers	S1,S2,S3	1	Supplemental Courses	3	100	
Library - 1	Ms. Dowd	S1,S2,S3	1	Supplemental Courses	4	100	
Math 1	Ms. Connor	S1,S2,S3	1	Supplemental Courses	4	100	

- To return to the Home Screen to view additional children click the *Back* arrow at the top right of the personal information screen.

- When finished please **LOGOUT.**